

Waterworks District 9 Ward 4 Meeting Minutes
Regular Meeting
Monday, July 14, 2025, 5:30 p.m. – Conference Room

The Board of Directors met in a regular meeting on Monday, July 14, 2025, in the conference room located at 4015 Sherry Street, Sulphur, LA.: President Kent Chamblee presiding with the following members present: Richard Boenig, Steve Belshe, Kent Chamblee, Theresa Bell and Ray Taylor (phone).

The Invocation was led by Theresa Bell followed by the Pledge of Allegiance.

Audience: Lee Lancon – Lancon Engineers, Inc. (LEI)

Lee Lancon - Lancon Engineers, Inc. (LEI)

Water Storage Tank Rehab (Phase 2) see engineers report for more details

- Contractor was supposed to be back last week, but did not show. LEI met with Phoenix on Tuesday to discuss punchlist and delayed items.
- The Board had previously approved an 88 day contract deadline extension (until July 14, 2025), for Phoenix to complete the project. Since this expired today, the Board discussed just wanting to get the job complete, we have no interest in going after Phoenix for liquidated damages. The Board agreed to give them an additional two weeks to finish up the work to be done now, and 30 days to complete work in the fall.
- **GWST #1** – no additional work was performed this month
 - The interior is 100% complete and is in operation.
 - The exterior is 98% complete with the following items following items to be completed now or deferred until the fall:
 - Paint blushing on GST#1 lower ring and around ladder. (Defer until Fall)
 - Chime seal installation on GST#1. (Defer until Fall, this has the same installation requirements as the coatings, which are very difficult to meet now)
 - Electronically ground tank on GST#1. (Complete Now)
 - Repair the level indicator float on GST#1. (Complete Now, or Defer until Fall)
 - Possible fix: attach more weight to the indicator
 - Install all signs on GST#1 (Defer until Fall)
 - Install anti-skid rung covers. (Complete Now)
 - Complete the screen and backup ring on overflow pipe. On GST#1, Weiser installed a piece of expanded metal and screen and 4 of the required 8 SS bolts, washers and nuts. The expanded metal shall be removed, and the backup ring reinstalled with the correct number and size SS bolts, washers and nuts. (Complete Now)
 - Repair ruts and perform site grading. (Complete Now)
 - Provide engineer with thickness check report on the floor for GST#1 and GST#2. (Complete Now)
 - Provide the engineer with all DFT verification reports for the interior and exterior coatings. (Complete Now)
 - Weiser plans to return to the site on Tuesday, July 15, 2025, to complete the work identified as “Complete Now”.

Lee Lancon - Water Storage Tank Rehab (Phase 2, continued)

- **Yard Piping**
 - As of July 14, 2025, the yard piping is approximately 20% complete.
 - Due to poor weather conditions, completion of the yard piping work will be deferred until the fall as per Change Order No. 4.
- **Pressure Filters**
 - The manway covers have been cleaned, prime coated and installed for each filter.
 - Remaining work includes cleaning, priming and painting manhole necks, painting new manhole covers, holiday repairs and minor defect repairs. This work will be deferred until the fall as per Change Order No. 4.
- **GWST#2**
 - As of July 14, 2025, GWST#2 is approximately 93.5% complete.
 - The following is a list of pay items and punch list items to be completed in July or deferred until the fall:
 - Chime seal installation on GST#2. (Defer until Fall)
 - Electrically ground tank. (Complete Now)
 - Install the level indicator float and equipment. (Complete Now)
 - Install pipe support on fill line between GST#1 and GST#2. (Complete Now)
 - Install confined space entry sign on GST#2 roof hatch. (Complete Now)
 - Install overflow screen (backup ring is not on site). (Complete Now)
 - Repair ruts and perform site grading. (Complete Now)
 - On GST#2 finish coat: Sand and re-coat drips, debris areas, areas exposed to rain, areas with blue smears, and holidays around the manways. (Complete Now)
 - Remove and replace the series 22 touch ups areas inside GST#2, near the manway, where the coating did not cure. (Complete Now)
 - Apply white Hydroflon on the drain valve and 90° bend on GST#2. This work was performed by Travis' crew just before they left the site. This work was performed either in the rain or shortly after the rain. In addition, the white Hydroflon was applied over the soft and tacky blue coating. The coating is unacceptable and needs to be repaired. (Complete Now)
 - Review the final blue coating on the two (2) 90° bends on the SE side of GST#2 where the coating remains soft and tacky. This final coat needs to be repaired. The repair method needs to be determined in the field subject to engineer's approval. (Complete Now)
 - Provide engineer with thickness check report on floor. (Complete Now)
 - Provide the engineer with all DFT verification reports for the interior and exterior coatings. (Complete Now)
 - Install lock on roof hatch on GST#2. (Complete Now)
 - Recoat non-skid areas because glass beads are not visible and uniform (this impairs the nonskid effectiveness). (Complete Now)

Lee Lancon - Water Storage Tank Rehab (Phase 2 GWST#2, continued)

- Review GST#2 interior floor just below the east manway. Jonathan (LEI) pointed out some grinding shavings on the floor and asked Travis to simply clean the area with a rag and remove the metal shavings. He wrote “clean” with a sharpie on the floor. They just simply painted over the area and did not clean it or remove the metal shavings. The area needs to be repaired. The repair method needs to be determined in the field subject to engineer’s approval. (Complete Now)
 - Review what appears to be rusty grinding shavings on the roof of GST#2. These shavings shall be removed and the surface repaired as appropriate. The repair method shall be determined in the field subject to the engineer’s approval. (Complete Now)
 - Clean and disinfect GST#2 as per plans and specifications. (Complete Now)
 - Weiser plans to return to the site on Tuesday, July 15, 2025, to complete the work identified as “Complete Now”.
- **Change Order #4**
 - Lee discussed Change Order #4 with the board. (see engineer’s report)
 - There was a motion by Theresa Bell and seconded by Steve Belshe to approve change order #4 with the updated attachment list with items to be completed now and deferred until fall. Motion carried.

2023 Water Line Upgrade Project (ARPA)

- Contractor continues to work on Paisley Parkway, Hopewell Drive and Lori Lane.
- Paisley Parkway – The new waterline is complete and in operation. The remaining work consists of:
 - Removal of temporary flush connections
 - Set valve boxes
 - Final cleanup
 - Final site grading
 - Hydroseeding
- Hopewell Drive – The new waterline is complete and in operation. The remaining work consists of:
 - Removal of temporary flush connections
 - Set valve boxes
 - Final cleanup
 - Final site grading
 - Hydroseeding
 - Replacement of landscaping
- Lori Lane – All pipe, fire hydrant, service saddles, curb stops, and service pipe have been installed. The contractor discovered a leak in the main and is working on repairing the leak. The contractor expects to complete the leak repair and pressure test the line this week. Chlorination is scheduled for next week.

Lee Lancon - Engineers Report (2023 Water Line Upgrade Project (ARPA cont.)

- Oak Lake – (this work is not listed in the engineer's report) two tapping sleeves were installed today. Beginning Wednesday, three bores will be made, one Wednesday, one Thursday and one Friday. They will then begin installing pipe.
- Through 7/11/25 work performed is approximately 15.2% complete and 26.3% of contract days have been used. The contractor is 11.1% behind schedule.
- A construction status meeting was held on Thursday, July 3, 2025, with the contractor, WWD#9 representatives and LEI representatives.
- Per grant requirements, the project must be completed no later than October 2026.

Repairs to Mosswood Elevated Water Tower

- The repair is complete, and the tower is back in service.
- The water level indicator is not operating properly. Weiser will be notified of this issue.

Update District Water Map

- LEI is continuing to work on upgrading the map and details.

Kelly Riley – Reports

Minutes – Minutes were reviewed. There was a motion by Steve Belshe and seconded by Richard Boening to approve the minutes from the regular meeting as presented. Motion carried. There was a motion by Richard Boening and seconded by Steve Belshe to approve the minutes from the special meeting as presented. Motion carried.

Payables – Payables were reviewed and discussed. There was a motion by Richard Boening and seconded by Ray Taylor to approve payables. Motion carried.

Profit & Loss – Reviewed and discussed.

Bank Reconciliation – Steve reviewed the bank reconciliations and signed off without any issues.

Policy Manual – Section 1-4 was given to the board for review and comments.

Ethics & Sexual Harassment Online Training by Board Members – Still need certificates from Steve Belshe, Kent Chamblee and Ray Taylor.

Computer Upgrades/Internet Speed – New Computers have been installed. Once the new firewall (sonic wall) was installed, it allowed the proper internet speed to reach the office.

Water Bill Adjustments – No adjustments have been made.

Update on Number of Customers Signed up for Alerts – As of 7/14/25 a total of 2,179 customers have signed up for alerts. The Customer sign-up flyer was mailed to customers who could not be positively confirmed that they are signed up on 7/2/25. Since then, 71 additional customers have signed up.

Jay Picard – Plant/Field Updates

Ruts at Becky's Catering – WW9 had contractor bring in a truck load of sand and spread on area to fill in ruts that have reappeared. Per Steve, there was no issue after the first rain.

Improved Security for Office/Plant – We are waiting on the new company to get back with us with their potential timing. We want to have the new system installed before cancelling current system.

Valve at West Tower – Valve is not opening all the way. Jay is trying to get Frank Smith out this week to see if everything can be moved inside the building like we did with the other Tower. The size of the building may be too small to do this as other equipment is in the building. Jay will get with Well Hung Metal about extending the building approximately 5 feet to fit the canisters and tubing. This valve is older than the other tower valve.

John White – Jay presented John's work performance to the board. He mentioned John had another job offer and would like to keep him here. John is very dependable and knowledgeable. Jay asked the board to consider giving him his annual evaluation and potential raise tonight. After discussion, there was a motion by Theresa Bell and seconded by Richard Boenig to give John the requested pay increase, to be effective on the next paycheck instead of waiting for annual with the rest of the District. Motion carried.

There was a motion to adjourn the meeting by Ray Taylor and seconded by Richard Boenig. Motion carried.

Water Works District No. 9, Ward 4

Engineer's Report for July 14, 2025, Board Meeting

Report issued: July 14, 2025

LEI Project No. 19-007 Water Storage Tanks Rehabilitation (Phase 2)

1. GWST#1 – No work was performed on GWST#1. Work on GWST #1 is approximately 99% complete through June 30, 2025. The following is a summary of the completion status for GWST #1:

- 1.1. Interior

- 1.1.1. 100% complete and tank is in operation.

- 1.2. Exterior

- 1.2.1. The exterior is 98% complete.

- 1.2.2. The following is a list of pay items and punch list items to be completed in July or deferred until the fall:

- 1.2.2.1. Paint blushing on GST#1 lower ring and around ladder. (Defer until Fall).
 - 1.2.2.2. Chime Seal installation on GST#1. (Defer until Fall).
 - 1.2.2.3. Electrically ground tank on GST#1. (Complete now).
 - 1.2.2.4. Repair the Level Indicator Float on GST#1. (Complete now or defer until Fall).
 - 1.2.2.5. Install all signs on GST#1 (Defer until Fall).
 - 1.2.2.6. Install Anti-skid Rung Covers. (Complete now).
 - 1.2.2.7. Complete the screen and backup ring on overflow pipe. On GST#1, Weiser installed a piece of expanded metal and screen and 4 of the required 8 SS bolts, washers, and nuts. The expanded metal shall be removed, and the backup ring reinstalled with the correct number and size SS bolts, washers, and nuts. (Complete now).
 - 1.2.2.8. Repair ruts and perform site grading. (Complete now).
 - 1.2.2.9. Provide Engineer with thickness check report on the floor for GST#1 and GST#2. (Complete now).
 - 1.2.2.10. Provide Engineer with all DFT verification reports for the interior and exterior coatings. (Complete now).

- 1.2.3. Weiser plans to return to the site on Tuesday, July 15, 2025 to complete the work identified as "Complete Now".

2. Yard Piping

- 2.1. As of July 14, 2025, the Yard Piping work is approximately 20% complete.

- 2.2. Due to poor weather conditions, completion of the Yard Piping work will be deferred until the fall as per Change Order No. 4.

3. Pressure Filters

- 3.1. The manway covers have been cleaned, prime coated and installed for each filter.

- 3.2. Remaining work include cleaning, priming and painting manhole necks, painting new manhole covers, holiday repairs and minor defect repairs. This work will be deferred until the Fall as per Change Order No. 4.
4. GWST #2
 - 4.1. As of July 14, 2025, GWST#2 is approximately 93.5% complete.
 - 4.2. The following is a list of pay items and punch list items to be completed in July or deferred until the fall:
 - 4.2.1. Chime Seal installation on GST#2. (Defer until Fall).
 - 4.2.2. Electrically ground tank. (Complete now).
 - 4.2.3. Install the Level Indicator Float and equipment. (Complete now).
 - 4.2.4. Install pipe support on the Fill Line between GST#1 and GST#2. (Complete now).
 - 4.2.5. Install Confined Space Entry sign on roof hatch of GST#2. (Complete now).
 - 4.2.6. Install Overflow Screen(Backup Ring is not on site). (Complete now).
 - 4.2.7. Repair ruts and perform site grading. (Complete now).
 - 4.2.8. Sand and re-coat drips and debris areas, areas exposed to rain, areas with blue smears, and holidays around the manways on GST#2 finish coat. (Complete now).
 - 4.2.9. Remove and replace the series 22 touch up areas inside GST#2 where the coating did not cure. (Complete now).
 - 4.2.10. Apply white hydroflon on the drain valve and 90° bend on GST#2. This work was performed by Travis' crew just before they left the site. This work was performed either in the rain or shortly after the rain. In addition, the white Hydroflon was applied over the soft and tacky blue coating. The coating is unacceptable and needs to be repaired. (Complete now).
 - 4.2.11. Review the final blue coating on the two (2) 90° bends on the SE side of GST#2 where the coating remains soft and tacky. This final coat needs to be repaired. The repair method needs to be determined in the field subject to Engineer's approval. (Complete now).
 - 4.2.12. Provide Engineer with thickness check report on the floor. (Complete now).
 - 4.2.13. Provide Engineer with all DFT verification reports for the interior and exterior coatings. (Complete now).
 - 4.2.14. Install lock on roof hatch on GST#2. (Complete now).
 - 4.2.15. Recoat non-skid areas because glass beads are not visible and uniform. (Complete now).
 - 4.2.16. Review GST#2 interior floor just below the east manway. Jonathan pointed out some grinding shavings on the floor and asked Travis to simply clean the area with a rag and remove the metal shavings. He wrote "clean" with a sharpie on the floor. What they did was simply paint over the area and did not clean it or remove the metal shavings. This area needs to be repaired. The repair method needs to be determined in the field subject to Engineer's approval. (Complete now).

- 4.2.17. Review what appears to be rusty grinding shavings on the roof of GST#2. These shavings shall be removed and the surface repaired as appropriate. The repair method shall be determined in the field subject to the Engineer's approval. (Complete now).
 - 4.2.18. Clean and disinfect GST#2 as per plans and specifications. (Complete now).
- 4.3. Weiser plans to return to the site on Tuesday, July 15, 2025 to complete the work identified as "Complete Now".
5. Change Order No. 4
 - 5.1. Review and discuss Change Order No. 4.

LEI Project No. 22-003 2023 Water Line Upgrade Project (ARPA)

1. Contractor continues working on Paisley Parkway, Hopewell Drive, and Lori Lane.
2. Paisley Parkway – The new water line is complete and in operation. The remaining work consists of removal of temporary flush connections, setting valve boxes, final cleanup, final site grading, and hydroseeding.
3. Hopewell Drive - The new water line is complete and in operation. The remaining work consists of removal of temporary flush connections, setting valve boxes, final cleanup, final site grading, hydroseeding, and replacement of landscaping.
4. Lori Lane – All pipe, fire hydrant, service saddles, curb stops, and service pipe have been installed. Contractor discovered a lead in the main and is working on repairing the leak. Contractor expects to complete the leak repair and pressure test the line this week.
5. Through 7/11/2025 work performed is approximately \$578,451.41 of \$1,827,108.98 or 15.2% and 96 of 365 contract days have been used or 26.3%. Accordingly, the contractor is 11.1% behind schedule.
6. A construction status meeting was held on Thursday, July 3, 2025 with the Contractor, WWD#9 representatives and LEI representatives. Refer to the agenda and meeting minutes attached hereto.

Repairs to the Mosswood Elevated Water Tower

1. The repair work is completed, and the tower is back in service.
2. The water level indicator is not operating properly. Weiser will be notified of this issue.

LEI Project No. 23-006 Update District Water Map

1. LEI is continuing work on upgrading the map and details. The focus has been on identifying and correcting the existing map and details and this work will continue over the next few weeks. Jeremy will need to obtain additional field measurements of existing details for clarification purposes and provide that information to LEI. Once the revisions to the existing details are complete the focus will shift to reviewing and/or providing information for development of new details for water lines installed after the existing details were developed.

Change Order

No. Four (4)

Date of Issuance: July 3, 2025 Effective Date: _____

Project/Contract:	Water Works District No. 9, Ward 4 Water Storage Tanks Rehabilitation, Phase2 Calcasieu Parish, Louisiana	Engineer's Project No.:	19-007-D02
Owner:	Water Works District No. 9, Ward 4	Owner's Contract No.:	N/A
Contractor:	Phoenix Fabricators and Erectors	Date of Contract:	May 14, 2024

The Contract Documents are modified as follows upon execution of this Change Order:

Description: **Defer completion of work associated with Bid Item Nos. GWST1-2, GWST1-18, GWST2-1
YHP-1, and HPF-1 to occur between November 1, 2025 and January 31, 2026 as per the
requirements set forth in Attachment No.1**

Attachments: (List Documents Supporting Change):

**Attachment No. 1 - Description of Change, Reason for Change/Justification, and Special
Requirements**

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>1,536,200.00</u>	Original Contract Times: ☐ Working Days ☒ Calendar Days Substantial Completion (days or date): <u>210 Days</u> Ready for Final Payment (days or date): <u>255</u>
Increase from Previously Approved Change Order Nos. <u>1</u> to No. <u>3</u> : \$ <u>17,200.00</u> <u>0.781% *</u> (Amount) (Percent)	Increase from Previously Approved Change Order Nos. <u>1</u> to No. <u>3</u> : Substantial Completion (days or date): <u>98 Days</u> Ready for Final Payment (days or date): <u>98 Days</u>
Contract Price Prior to this Change Order: \$ <u>1,553,400.00</u>	Contract Times Prior to this Change Order: Substantial Completion (days or date): <u>308 Days</u> Ready for Final Payment (days or date): <u>353 Days</u>
Increase of this Change Order: \$ <u>0.00</u> <u>0.000% *</u> (Amount) (Percent)	Increase of this Change Order: Substantial Completion (days or date): <u>37 Days</u> Ready for Final Payment (days or date): <u>37</u>
Contract Price Incorporating this Change Order: \$ <u>1,553,400.00</u>	Contract Times with all Approved Change Orders: Substantial Completion (days or date): <u>345 Days</u> Ready for Final Payment (days or date): <u>390 Days</u>
Percent Increase Incorporating this Change Order: <u>1.120% *</u>	*Contract Price Percentages are computed using the Original Contract Price.

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: _____ Engineer (Authorized Signature)	By: _____ Owner (Authorized Signature)	By: _____ Contractor (Authorized Signature)
Date: _____	Date: _____	Date: _____
Approved by Funding Agency (If Applicable):	<u>NOT APPLICABLE</u>	Date: <u>NOT APPLICABLE</u>

ATTACHMENT NO. 1

DESCRIPTION OF CHANGE, REASON FOR CHANGE/JUSTIFICATION, AND SPECIAL REQUIREMENTS

CHANGE ORDER NO. FOUR (4)

WATER STORAGE TANKS REHABILITATION (PHASE 2)

WATER WORKS DISTRICT NO. 9, WARD 4

CALCASIEU PARISH, LOUISIANA

LEI PROJECT NO. 19-007-D02

1. DESCRIPTION OF CHANGE

- 1.1. The completion of work on the following Bid Items shall be deferred to occur between November 1, 2025, and January 31, 2026:
 - 1.1.1. GWST1-2, Ground Water Storage Tank No. 1 (Sherry Street-South) - Seal around the base of the tank (tank chime) to foundation.
 - 1.1.2. GWST1-18, Ground Water Storage Tank No. 1 (Sherry Street – South) - Abrasive blast and paint the tank exterior surface including containment/disposal, replacing logos, and replacing level indicator markings. **Punch List Item – Paint blushed coating areas on exterior bottom ring and around ladder.**
 - 1.1.3. GWST2-1, Ground Water Storage Tank No. 2 (Sherry Street – North) - Seal around the base of the tank (tank chime) to foundation.
 - 1.1.4. YHP-1, Abrasive blast and paint all existing above ground yard and header piping and appurtenances (pipe, fittings, specials, valves, and pipe supports) located between the filter building and the ground water storage tanks and located on the north end of the filter building including containment/disposal.
 - 1.1.5. HPF-1, Clean and paint the exterior surface of six (6) steel horizontal pressure water filters.
- 1.2. The actual dates chosen for construction shall be based on good weather conditions for performing the work, Contractor's availability to perform the work, and Owner's ability to take the affected water plant facilities off-line. The actual dates for construction shall be mutually agreed upon by the Owner and Contractor.

2. REASON FOR CHANGE/JUSTIFICATION

- 2.1. The manufacturer's recommendations for coating materials to be used in the construction of Bid Items GWST1-2, GWST1-18 (Punch List Item), GWST2-1, YHP-1, and HPF-1 require that the surface to be coated be dry and at least 5-degrees above the dew point temperature at the time of coating application and through the coating curing period. These conditions cannot be met on a consistent basis at this time due to high dew point temperatures, high humidity, and the presence of water in GWST#1, Yard Piping, and Filters.

- 2.2. Bid item GWST2-1 could be completed at this time since GWST#2 is dewatered and not in service; however, recent experience has shown that ground water does accumulate beneath the tank floor when it is dewatered for an extended period. When it is filled the accumulated ground water beneath the tank is forced out through the annular space between the tank base (chime) and top of concrete ring wall foundation. The Contractor is concerned that constructing the Chime Seal for GWST#2 before it is filled would result in damage to the Chime Seal when the tank is filled. Accordingly, the Contractor has requested that the Chime Seal for GWST#2 be deferred.
- 2.3. Deferring the work to the dates noted above will provide better and more consistent environmental conditions for the application of the coating materials. The dew point temperatures will decrease significantly beginning in November (52-degree average) based on historical weather information in the Lake Charles area.

3. SPECIAL REQUIREMENTS

- 3.1. YHP-1, Abrasive blast and paint all existing above ground yard and header piping and appurtenances (pipe, fittings, specials, valves, and pipe supports) located between the filter building and the ground storage water tanks and located on the north end of the filter building including containment/disposal.
 - 3.1.1. Currently this work is in various stages of completion ranging from “cleaned but not coated” to “completed intermediate coat”. Some surfaces were primed without the approval of the project representative and some surfaces that had been primed were coated when recommended not to coat by the project representative due to surface conditions not meeting manufacturer’s requirements (surface temperature 5-degrees min. above dew point).
 - 3.1.2. It is anticipated that all surfaces that have been previously coated under this contract will experience some amount of rust break through since the entire specified coating was not applied. The severity of rust break through is likely to vary from surface to surface depending on the amount of coating previously applied. Surfaces having received only a prime coat being worse than surfaces having received both a prime coat and an intermediate coat. Exposure, to the elements, of the partially coated surfaces between now and the beginning of the deferred work will also impact the severity of rust break through. For these reasons it would not be prudent to identify the specific surface preparation or coating requirements for the previously coated surfaces at this time. Accordingly, the previously coated surfaces will be inspected some time from early to mid-October and surface preparation requirements as well as coating requirements will be developed and issued to the contractor for his use in planning his work.
 - 3.1.3. Surfaces that have been previously prepared by laser or abrasive blast but not yet primed shall be:
 - 3.1.3.1. Abrasive blasted with a fine abrasive as per project specifications.

- 3.1.3.2. Prime coated with Tnemec Series 66 or 161 epoxy by applying an initial thinned coat (maximum thinner allowed on data sheet) using a ½" nap roller to properly seal void areas. Then apply a second primer coat (not thinned) using a ½" nap roller prior to the initial thinned primer coat reaching it's dry to touch time. If the initial primer coat reaches it's dry to touch time, wait until the following day to apply the second primer coat.
 - 3.1.3.3. Intermediate coated with Tnemec Series N69, 161, or 66 as required to achieve specified dry film thickness.
 - 3.1.3.4. Final coated with Tnemec Series 1094 Endura-Shield as per specifications.
 - 3.1.4. The Contractor will coordinate his work with the Owner to allow the Owner sufficient time and notice to isolate pipe sections from flowing water so that surface temperatures can approach ambient temperatures to help facilitate the 5-degree (minimum) differential between surface temperature and dew point temperature.
- 3.2. HPF-1, Clean and paint the exterior surface of six (6) steel horizontal pressure water filters.
 - 3.2.1. This work includes the following tasks:
 - 3.2.1.1. Manway Covers – The covers have been prime coated. Contractor shall install the Intermediate Coat (Tnemec Series N69) and Final Coat (Tnemec Series 1094) as per specifications.
 - 3.2.1.2. Manway Throat – Contractor shall prepare surface and coat surface as per specifications.
 - 3.2.1.3. Punch List Item Filter #5 – repair cracked exterior finish coat.
 - 3.2.1.4. Punch List Item Filters #1 through #6 – repair holidays and scratches on exterior surface.
- 3.3. Contract Time
 - 3.3.1. An additional 30 calendar days shall be granted for completion of the work described herein, work associated with Bid Item Nos. GWST1-2, GWST1-18, GWST2-1, YHP-1, and HFP-1, beginning on the day the contractor arrives at the site.
 - 3.3.2. An additional 7 calendar days shall be granted for completion of all other project work.
- 3.4. Substantial Completion – The final Substantial Completion for the Project shall be deferred until all work associated with Bid Item Nos. GWST1-2, GWST1-18, GWST2-1, YHP-1, and HFP-1 is completed after the Contractor's return to the site. A partial substantial completion of the project involving all other bid items shall be provided

upon completion of the work associated with those items. The issuance of the Partial and Final Substantial Completion shall be in accordance with the contract requirements and the Louisiana Public Bid Law.

PROJECT CONSTRUCTION STATUS MEETING AGENDA

Waterworks District No. 9, Ward 4
2023 Water Line Upgrade Project (ARPA)
Calcasieu Parish, LA

LEI Project No. 22-003

Meeting Location: Water Works District No. 9 Board Room
4015 Sherry Street
Sulphur, LA 70665

Meeting Date: July 3, 2025

In attendance: Kent Chamblee, Theresa Bell, Mike Hackley, Jay Picard, Jonathan Tommasi, and Lee Lancon.

Project Meeting for the captioned project to discuss the following:

1. Construction on Paisley
 - 1.1. Get an update from the contractor on status of construction. What has been completed and what remains to be completed? When will work be completed? The water line is in service. Work to be completed is backfilling all open excavations, remove and plug flushing ports, installation of valve boxes and pads, fine grading and dress-up, landscaping if required, and hydroseeding. This work should be completed by the end of the month.
 - 1.2. Discuss any specific issues and/or requirements related to completion of work. None at this time.
2. Construction on Hopewell
 - 2.1. Get an update from the contractor on status of construction. What has been completed and what remains to be completed? When will work be completed? The water line is in service. Work to be completed is backfilling all open excavations, remove and plug flushing ports, installation of valve boxes and pads, fine grading and dress-up, landscaping if required, and hydroseeding. This work should be completed by the end of the month.
 - 2.2. Discuss any specific issues and/or requirements related to completion of work. Jay will check with subdivision office on repair of irrigation leak and advise us when it will be repaired.
3. Construction on Lori Lane
 - 3.1. Get an update from the contractor on status of construction. What has been completed and what remains to be completed? When will work be completed? Contractor has installed about 504' of 8" water main. He expects the water system on this street to be in service by the end of the month.
 - 3.2. Discuss any specific issues and/or requirements related to completion of work.

- 3.2.1. Suggest contractor acquire tools and supplies required to fix breaks in existing water service lines, including crimping tool, ¾" and 1" brass CTS compression couplings, ¾" and 1" stiffener ring, ¾" and 1" SDR9 HDPE tubing. These items will be important to have on hand if an existing water service line is accidentally broken. **Contractor agrees.**
- 3.2.2. Suggest contractor acquire temporary pipe plugs to protect new installed water main from dirt and surface water entering new pipe during construction. As per the specifications the pipe interior shall be kept clean during and after installation. **As per contractor plugs have been ordered and should be in this week.**
- 3.2.3. Contractor should not stage water pipes in existing ditches due to the presence of sewer effluent, frogs, and other contaminants. **Contractor agrees.**
- 3.2.4. Contractor shall not deviate from planned alignment without prior approval of Engineer or Engineer's representative. **Contractor agrees.**
- 4. Construction Schedule
 - 4.1. Get an update from the contractor on the status of second crew which will be moved to this project as per email dated 6/12/2025. When will the move occur? **Contractor advised that he is not sure when this will happen but he will keep updated when he decides.**
 - 4.2. Check on status of getting updated schedule as requested on email dated 6-12-2025. The updated schedule has not been received as of the date of issuance of this agenda. **Contractor will provide the updated schedule sometime next week.**
 - 4.3. Discuss issues related to construction schedule (construction progress vs. construction contract time). **Discussed schedule. Contractor knows that he is behind schedule and is working to catch up. He plans to get the assistance of Level Industries to assist him with installing the new water pipe and appurtenances. Theresa will check on the Grant Deadline for project construction.**
- 5. Date and time for the next regular meeting: Tuesday, **August 5, 2025**, at 9:00 AM.





EVALUATION OF CONTRACT TIME VS CONSTRUCTION PROGRESS
2023 WATER LINE UPGRADE PROJECT (ARPA)
WATER WORKS DISTRICT NO. 9, WARD 4
LEI PROJECT NO. 22-003
4-Jun-25

CAP #	CONTRACT PRICE	AMOUNT EARNED TO DATE	PERCENT EARNED TO DATE	APPROVED CONTRACT TIME (C. DAYS)	CONTRACT TIME USED (C. DAYS)	PERCENT TIME USED	PERCENT AHEAD(+)/BEHIND(-)
ONE (1)	\$ 1,827,108.98	\$ 34,569.01	1.89%	365	24	6.58%	-4.68%
TWO (2)	\$ 1,827,108.98	\$ 145,927.34	7.99%	365	55	15.07%	-7.08%
THREE (3)	\$ 1,827,108.98	\$ 216,326.85	11.84%	365	85	23.29%	-11.45%
FOUR (4)							
FIVE (5)							
SIX (6)							
SEVEN (7)							
EIGHT (8)							
NINE (9)							
TEN (10)							
ELEVEN (11)							
TWELVE (12)							

NTP = 4/17/25

Print Date: 09-Jun-25 14:11

Waterworks District NO. 9 of Ward 4 2023 Water Line Upgrade, Project

LEI Project NO. 22-003

Activity ID	Activity Name	Original Duration	Activity % Complete	Start	Finish	Project Area	Calendar	25	01	08	15	22	29	06	13	20	27	03	10	17	24	31	07	14
2023 Waterline upgrade																								
Total																								
PRE CONSTRUCTION																								
No Project Area																								
MN2470	Redrive Purchase Orders	260	100%	03-Mar-25 A	09-Jun-25	Paisley	5x10																	
MN1000	Submittal Approvals	40	100%	03-Mar-25 A	07-Jun-25	Paisley	5x10																	
MN1000	Submittal Approvals	80	100%	04-Mar-25 A	08-Jun-25	Paisley	5x10																	
MN1190	Video of Site Prior to construction	8	100%	07-Apr-25 A	07-Apr-25 A	Paisley	5x10																	
MN1010	Notice to Proceed	0	100%	07-Apr-25 A	07-Apr-25 A	Paisley	5x10																	
CONSTRUCTION																								
Paisley Parkway																								
MN1120	Locate Ticket Request 811	555	100%	02-Apr-25 A	18-Jun-25	Paisley	5x10																	
MN1340	Procure Materials	50	100%	02-Apr-25 A	09-Apr-25 A	Paisley	5x10																	
MN2340	Surveying PI locations (Pelican Surveying)	30	100%	11-Apr-25 A	17-Apr-25 A	Paisley	5x10																	
MN1050	Clearing & Grubbing Site Preparation	10	100%	14-Apr-25 A	16-Apr-25 A	Paisley	5x10																	
MN2490	Expose existing waterline to verify existing line sizes	20	100%	14-Apr-25 A	15-Apr-25 A	Paisley	5x10																	
MN2490	Expose existing waterline to verify existing line sizes	20	100%	17-Apr-25 A	18-Apr-25 A	Paisley	5x10																	
MN1300	Mobilization	10	100%	18-Apr-25 A	18-Apr-25 A	Paisley	5x10																	
MN2370	Install Road Construction Signage	10	100%	18-Apr-25 A	18-Apr-25 A	Paisley	5x10																	
MN2500	Order Tapping Sleeves & Valves 7 days leadtime	70	100%	21-Apr-25 A	18-Apr-25 A	Paisley	5x10																	
MN2520	Fuse Piping	10	100%	29-Apr-25 A	08-May-25 A	Paisley	5x10																	
MN2360	Directional Drilling	20	100%	05-May-25 A	07-May-25 A	Paisley	5x10																	
MN2390	Install Tapping Sleeve & Tap on existing water	16	100%	12-May-25 A	13-May-25 A	Paisley	5x10																	
MN2510	Install Tapping Sleeve	10	100%	12-May-25 A	12-May-25 A	Paisley	5x10																	
MN2450	Form & Pour Concrete existing water line taps & remove forms	30	100%	20-May-25 A	22-May-25 A	Paisley	5x10																	
MN2550	Open Trench Waterline Installation	50	65%	02-Jun-25 A	10-Jun-25	Paisley	5x10																	
MN2860	Rain Delay	30	100%	02-Jun-25 A	04-Jun-25 A	Paisley	5x10																	
MN2410	Pressure UP & Sanitize New Waterline	50	0%	10-Jun-25	17-Jun-25	Paisley	5x10																	
MN2460	Transfer water main	8	0%	17-Jun-25	18-Jun-25	Paisley	5x10																	
Hopewell Lane																								
MN2530	Locate Ticket Request 811	580	100%	02-Apr-25 A	23-Jun-25	Hopewell	5x10																	
MN2550	Procure Materials	16	100%	02-Apr-25 A	09-Apr-25 A	Hopewell	5x10																	
MN2550	Surveying PI locations (Pelican Surveying)	50	100%	11-Apr-25 A	17-Apr-25 A	Hopewell	5x10																	
MN2560	Expose existing waterline to verify existing line sizes	30	100%	14-Apr-25 A	16-Apr-25 A	Hopewell	5x10																	
MN2590	Mobilization	20	100%	17-Apr-25 A	18-Apr-25 A	Hopewell	5x10																	
MN2600	Install Road Construction Signage	10	100%	18-Apr-25 A	18-Apr-25 A	Hopewell	5x10																	
MN2610	Order Tapping Sleeves & Valves 7 days leadtime	70	100%	21-Apr-25 A	09-May-25 A	Hopewell	5x10																	
MN2620	Fuse Piping	10	100%	30-Apr-25 A	30-Apr-25 A	Hopewell	5x10																	
MN2550	Directional Drilling	20	100%	07-May-25 A	09-May-25 A	Hopewell	5x10																	
MN2630	Install Tapping Sleeve & Tap on existing water	10	100%	12-May-25 A	13-May-25 A	Hopewell	5x10																	
MN2670	Form & Pour Concrete existing water line taps & remove forms	20	100%	20-May-25 A	23-May-25 A	Hopewell	5x10																	
MN2660	Open Trench Waterline Installation	50	50%	05-Jun-25	13-Jun-25	Hopewell	5x10																	
MN2680	Pressure UP & Sanitize New Waterline	50	0%	13-Jun-25	20-Jun-25	Hopewell	5x10																	
MN2690	Transfer water meter	8	0%	20-Jun-25	23-Jun-25	Hopewell	5x10																	
Oak Lake																								
MN2690	Pressure UP & Sanitize New Waterline	748	100%	07-May-25 A	09-May-25 A	Hopewell	5x10																	
MN2690	Pressure UP & Sanitize New Waterline	40	100%	12-May-25 A	13-May-25 A	Hopewell	5x10																	
MN2690	Procure Insertion Valve (3 week delivery)	150	0%	12-Jun-25*	02-Jul-25	Oak Lak	5x10																	
MN2690	Surveying PI locations (Pelican Surveying)	30	0%	23-Jul-25	28-Jul-25	Oak Lak	5x10																	
MN2690	Install Road Construction Signage	10	0%	23-Jul-25	28-Jul-25	Oak Lak	5x10																	
MN2690	Locate Ticket Request 811	15	0%	24-Jul-25	28-Jul-25	Oak Lak	5x10																	

78 days Used 21.4%
19% Work Compl.



