

Minutes
Regular Board Meeting
Monday, May 9, 2022
5:30pm – Conference Room

The Board of Directors met in a regular meeting on Monday, May 9, 2022 in the conference room located at 4015 Sherry Street, Sulphur, La., with President Larry Mouton presiding with the following members present: Ray Taylor, Larry Mouton and Kent Chamblee.

Richard Boenig – Conference Call

Theresa Bell – Absent

The Invocation was led by Kent Chamblee followed by the pledge of allegiance.

Audience: Johnny Ellis – Customer on Wildflower Rd.

Lee Lancon – Lancon Engineers, Inc.

Mr. Johnny Ellis came before the Board of Directors to explain his high usage caused by a leak that he was aware of and has it fixed. He was in the hospital for several weeks and unable to fix it until a few days ago. After the board reviewed the leak chart reports, they decided to have the office put Mr. Ellis on a payment plan for 8 months. His bill in June will show the leak and is approximately \$300. Alice mentioned that the office will contact him on the amount to pay for the payment plan and will he will need to pay his normal monthly water usage and the payment plan amount monthly. Commissioner Richard Boenig would like Jay to run another consumption report next week to see what Mr. Ellis is using and no leaks are indicated. Mr. Ellis was satisfied with the outcome.

Lee Lancon came before the board with project updates.

Burton Shipyard Rd. W/L Relocation: Lee prepared a notice of substantial completion and sent it to Barriere (Contractor) when he gets it back, Lee will send it to Tellurian so they can execute it. They will use that for their benefit under the private Works Act, they will record it and that will start the lien period. There is one punch list item and that is the as built drawings. Tellurian will send letter to the Board of Directors to accept as substantial complete at that time they will state that the waterline is ready, in use and approved by Health Dept. Once the board has done that there will be a little lien period then Tellurian will send a clear lien certificate to the Board. Once the punch list is complete and verified by Lancon Engineers, Lee will recommend final acceptance.

Filter #6: Last month the Board of Directors awarded the project to Trek, Inc. bidding at \$149,450.00. Lee prepared the construction contracts and sent to Trek, Inc. They will be getting all their bonds together and Lee should receive them this

week. Lee will look over everything and submit to Waterworks 9 for President Larry Mouton's signature once Waterworks legal advisor Bob Kleinschmidt looks over the contract. Waterworks will have contracts recorded and return to Lee. Contractor wants to start mid-June. Filter should arrive end of May.

The proposal from Gulf States Engineering Co., Inc. who is the rep for Primex that handles all the SCADA software. Lee stated that Primex will come in and program services to modify existing SCADA screens, to add one (1) additional filter new screens and existing screen modifications will be identical to existing graphics. The services will provide engineering, drafting, documentation, warranty and freight. The total price is \$5,500.00. After lengthy discussion, there was a motion by Ray Taylor and seconded by Kent Chamblee to accept the proposal for the SCADA addition of the new filter in the amount of \$5,500.00. Motion Carried. Alice will get purchase Order and send the signed proposal to Gulf States Engineering Co., Inc. She will also get in touch with Blake Breedlove to get correct mailing address.

Tank Rehabilitation Project: The Water Storage Tanks were awarded last month to Joel Stephens, Stephens TPS, Inc. Total bid price was \$673,000.00. Stephens TPS, Inc. is based out of Lorman, MS. Lee sent over the contract to Stephens TPS for his signature. Once Lee gets contract back he will then send the contract along with the Filter Contract to Alice. Joel Stephens anticipates work to begin mid-June. Once contracts are signed and returned to Lee, he will have the signed contracts recorded and schedule a pre-construction meeting. Lee will be meeting with Joseph Barletta out of Baton Rouge. Mr. Barletta operates an inspection service. He is able to climb and inspect tanks. Lee did get recommendations and Mr. Barletta does good work all over the state and was highly recommended. After meeting with Mr. Barletta, Lee will ask him to submit a proposal for the board's approval. Lee stated that he wants Mr. Barletta to look specifically to look at the North Water Tank as we they will be white blasting the interior, rafter supports to be welded. Lee mentioned they are also going to go in and get the thickness on the floor of the tanks and see what type of service life is expected.

Bechtel Oil & Gas & Chemicals, Inc.: Lee mentioned he is still working on getting water service connection for construction water on Global Drive.

Water Tower Site: Lee will start looking for a site to construct a Water Tower. Lee stated that if he locates a site, there will have to be upgrades to the water mains around and to the site. Jay Picard said he would like to see looping lines more south of the district. LNG will be starting up and pulling a lot of water.

There was a motion by Ray Taylor and seconded by Richard Boenig to approve the minutes from the regular meeting, April 11,2022 and the special meeting, April 18, 2022. Motion Carried.

Alice asked the board to move the regular meeting in June to the 1st Monday, June 6, 2022 due to AWWA Conference the 2nd Monday in June. Motion by Ray Taylor and seconded by Kent Chamblee to move the next regular meeting on Monday, June 6, 2022.

After reviewing the payables, there was a motion by Ray Taylor and seconded by Kent Chamblee to approve payables as presented. Motion Carried.

P & L Report: Reviewed with no comments

Lamp Fund Accounts: Reviewed with no comments

Customer Complaint Log: Alice presented a Draft of a customer complaint log to the board. After reviewing the draft, the board agreed to begin using the Customer Complaint Log.

Ethics Online Training: Reminder to get the training complete by December 2022.

Harassment Online Training: Reminder to get the training complete by December 2022

Policy Manuel: Tabled

Generator: Jay stated no word on the Generator.

Software 360: Training in June

District Map Update: Working on the update. Ran into issues and will get with Lee

Field – Taps, Change Outs, Leak Repairs: Routine

There being no further business, a motion by Ray Taylor and seconded by Richard Boenig to adjourn meeting. Motion Carried.

